



Meeting Minutes for August 12, 2022 at Port of Mattawa

**Commissioners:** Lauri Dayton (present), Glenn Leland (present) Verlyn Coulson (present)

**Present:** Lars Leland (Executive Director) Olga Sanchez (Office Manager) Gil Alvarado (Planner) Patrick Boss (PR)

**Meeting called to order at 9:12am by Lauri.** Glenn seconded the motion, all in favor. Motion passed.

- **Welcome/Introduction of Guest**
- **Staff Reports**
  - **Public Relations** - Discussed ongoing real estate projects.
  - **Planner** - Gave his report. Looks positive for development.
  - **Water Master** - Daniel was not present. ED submitted report written by the water master. He is performing annual maintenance on water system. Working on quotes for the event center.
- **Approve Minutes of Last Meeting**
  - Commissioners reviewed the August 2022 minutes. Lauri motioned to approve; Verlyn seconded motion, all in favor.
- **Review of Financial Statement & Approve Warrants**
  - Commissioners reviewed Financial Statements and signed Warrants issued reports for August 2022.
- **Client Updates**
  - C-Store Development - Closing should be near October.
- **Old Business**
  - Event Center Development - Lars is working with state on releasing grant.
- **New Business**
  - Executive Director Evaluation
- **EXECUTIVE SESSION TO DISCUSS PERFORMANCE OF EMPLOYEE.**
  - START 11:45 AM
  - END 12:00 PM
- Lauri motioned to increase salary of the Executive Director based on cost of living, to \$41.00 per hour. Verlyn second the motion. Glenn Leland abstained. Motion passed effective 08/12/2022.
- **Public Comment**
- **Next Regular Commissioners Meeting:** September 9, 2022@ 9:00am at Port of Mattawa Office.
- **Meeting adjourned at 12:05PM.**

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**Commissioner No. 1, Verlyn Coulson**

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**Commissioner No. 2, Lauri Dayton**

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**Commissioner No. 3, Glenn Leland**