



Meeting Minutes for June 17, 2022 at Port of Mattawa

Commissioners: Lauri Dayton (excused), Glenn Leland (present) Verlyn Coulson (present)

Present: Lars Leland (Executive Director) Olga Sanchez (Office Manager) Daniel Martinez (Water Master) Gil Alvarado (Planner)

Meeting called to order at 9:07am by Glenn. Verlyn seconded the motion, all in favor. Motion passed.

- **Welcome/Introduction of Guest**
- **Staff Reports**
 - **Public Relations** - Report on ongoing Federal Funds. Positive, will continue pressure. RECON 2022 was successful, will continue dialogue on port and private commercial development.
 - **Planner** - Provided high level support on two newly executed PSA's. Gil will continue to work on the county comp plans and is working on potential site selectors.
 - **Water Master** - Daniel reported the ongoing water use. He will be monitoring the electrical upgrades to the event center.
- **Approve Minutes of Last Meeting**
 - Commissioners reviewed the May 2022 minutes. Glenn motioned to approve; Verlyn seconded motion, all in favor.
- **Review of Financial Statement & Approve Warrants**
 - Commissioners reviewed Financial Statements and signed Warrants issued reports for May 2022. Will need to make bigger for easier reading.
- **Client Updates**
 - C-Store Development - Escrow was established and earnest funds delivered.
 - Indoor Market - No more tenants for market. Need more amenities for it to be worth it.
 - Skys Coffee - Wants more space are interested in space down stairs if school leaves
 - Wahluke School District - Wants more space and will lease anything for 5 years.
- **Old Business**
 - Event Center Development - Has become a popular venue.
 - Carshow July 16th @event center -Raised \$7,800 so far. Ordered shirts and trophies.
 - Funding projects
 1. Federal Funding -\$2.5M Wastewater - Pat is working on.
 2. CERB-Planning & Wahluke Industrial Park - Pat & Gil are working on this.
 3. Grant County SIP -Wastewater Phase 4 - Gil is working on this with county.
 4. Port to Port Financing-Wastewater Phase 4 - Lars is working on this.
 - Update Policies - 2022 DRAFT - Policies are being reviewed.
 - Employee Evaluations - Olga & Daniel's reviews and raises were established.

- **New Business**
 - Desert Aire airport- Fly in Breakfast, June 18th - Lars will be attending event.
 - WPPA -Executive Directors; July 12-15. Lars will be attending training.
- **Public Comment**
- **Next Regular Commissioners Meeting:** July 8, 2022@ 9:00am at Port of Mattawa Office.
- **Meeting adjourned at 11:47am**