



Commissioners Meeting

Meeting Minutes for September 15th, 2020 at Port of Mattawa

Commissioners: Verlyn Coulson (present), Lauri Dayton (present), Glenn Leland (present)

Present: Lars Leland (Executive Director), Daniel Martinez (Maintenance Manager), Lo Hernandez (Office Manager)

Meeting called to order at 5:13pm by Lauri Dayton

- **Welcome/Introduction of Guests**
- **Approve Minutes of Last Meeting**
 - Commissioners reviewed the August 2020 minutes. Lauri motioned to approve; Verlyn seconded the motion, all in favor.
- **Review of Financial Statements & Approve Warrants**
 - Commissioners reviewed Financial Statements and signed Warrants issued reports for August 2020.
- **Client Updates**
 - Tiddaly Diddalys
 - Port of Mattawa, Sun Hwang, Ken Broda petitioned to annex into the City of Mattawa, City accepted. Next City Council meeting will decide on annexation. Move out timeline currently estimated January 2021.
 - Genaro Jimenez
 - Working on a 5-year lease plan to start a \$250/month up to market rate. Genaro willing to pay for fenced out outdoor space thru a lease.
 - Suite B Office Space
 - Lars and Daniel are working on a draft of the plans if feasible.
- **Old Business**
 - Water Rights
 - Reis (lawyer) reviewing Milbrandt water rights, waiting on PSA from Milbrandt.
 - Review options on financing.



- City of Mattawa
 - After reviewing different options, the commission has decided on action to dismiss the long litigation with the City of Mattawa.
 - Glenn motioned to follow Chris Reis recommendation to take no further action and have the case dismissed. Lauri seconded; all in favor.
- CRF Funding
 - Lars will work on this funding for COVID related activities for the port.
- Mattawa Dropbox Dump
 - Lars reported that the Mattawa Dropbox run by Grant County Public Works is considering shutting down. Lars investigated different opportunities including Waste Management leasing a built to suite on Port land.
 - Desert Aire Owners Association also interested in helping.
- **New Business**
 - Market Feasibility
 - Lars to meet with Buxton, a data mining company, to look into Mattawa area to compile in depth data to analyze potential of bringing in big names in hospitality, retail, etc.
 - City of Mattawa, Desert Aire Owners Association and EDC may want to help contribute to costs.
 - DRAFT Budget/Levy 2021
 - Commission reviewed DRAFT budget
 - 4060 – WW Sales – Lars and Commission to have WW workshop soon and then have meeting with J&S Crushing; Case and Goodwin.
 - 5020 – Commission Compensation – increase for additional meetings
 - 5150 – Legal Fees – move Aspect Consulting to 5040
 - Sahli Business Center - RFQ
 - Lars published a RFQ for a multi-tenant building. Deadline for resumes is November 9th, 2020.



- Lars to look into financing for building.
- **Comments**
 - No public comments
- **Next Regular Commissioners Meeting: Tuesday, October 13th, 2020 @ 5:00pm at Port of Mattawa Office.**
- **Meeting adjourned at 7:35pm by Lauri Dayton.**

Verlyn Coulson

Lauri Dayton

Glenn Leland