



Commissioners Meeting

Meeting Minutes for May 11, 2020 at Port of Mattawa

Commissioners: Verlyn Coulson (present), Lauri Dayton (present), Glenn Leland (present)

Present: Lars Leland (Executive Director) and Lo Hernandez (Office Manager).

Victoria Lincoln (WPPA), Tacy Haas and Joe Brogan (Foster Garvey) **via gotomeeting**

Meeting called to order at 5:06 pm by Lauri Dayton.

- **Welcome/Introduction of Guests**
 - None
- **Approve Minutes of Last Meeting**
 - Commissioners reviewed the April 2020 minutes. Lauri motioned to approve; Verlyn seconded the motion, all in favor.
- **Review of Financial Statements & Approve Warrants**
 - Commissioners reviewed Financial Statements and signed Warrants issued reports for April 2020.
- **Client Updates**
 - Azteca Products – Floor Drains/Door Repair
 - Emergency Maintenance – Campbell & Co installed two – 500 gallon grease traps and backfilled cavasses under Multipurpose building. Expected bill to total \$24,000.
 - Connie Parli
 - Lease is up soon and Connie has exercised her right to her first of two 10-year extensions.
 - Consumer Price Index is what is in the original 1994 lease which would take lease amount from \$2,500 to \$4,300 per year – Connie is aware of price increase.
 - Ken/Sanchez – Closing Date
 - Closing date extended due to Sanchez and Hudson disagreements.
 - Grant County Fire District No. 8
 - Fire District has broken ground and begun construction.
 - Commercial Water



- Minimal use, no additional updates.
- Wastewater
 - No update.
- **EXECUTIVE SESSION – RCW 42.10.110; Water Rights**
 - Begin Executive Session: 5:39PM
 - End Executive Session: 6:45PM
- **Old Business**
 - Auditor – May 4th 2020
 - Auditor currently working on tri-year audit.
 - Odor Mitigation
 - Verlyn and Lars to meet with Ron to do a tour of Vantage Wastewater to discuss options including reducing sludge to mitigate large solids removal expenses.
- **New Business**
 - Grant County PUD – HotSpot WiFi
 - PUD installed antenna, providing free WiFi for Port of Mattawa parking lot for at least two months. After which, the Port will inherit equipment.
 - Department of Ecology – Water Quality
 - Megan is no longer our permit writer. We will be assigned a different engineer.
 - Ecology is allowing Lars time to pursue and obtain a wastewater certification.
 - Archive Social – Social Media Capture
 - \$200 monthly subscription to capture all social media content for public records use and legal compliance.
 - Lars to research further including asking other ports of their experience and knowledge of company.
- **Comments**
 - No public comment.
- **Next Regular Commissioners Meeting: June 8th, 2020 @ 5:00pm at Port of Mattawa Office.**



- Meeting adjourned at 7:03pm by Lauri Dayton

Verlyn Coulson

Lauri Dayton

Glenn Leland