



Commissioners Meeting

Meeting Minutes for November 16th, 2020 at Port of Mattawa

Commissioners: Verlyn Coulson (present), Lauri Dayton (absent), Glenn Leland (present)

Present: Lars Leland (Executive Director), Daniel Martinez (Maintenance Manager)

- **Meeting called to order at 5:30 pm by Verlyn Coulson.** Glenn motioned to excuse Lauri Dayton. Verlyn seconded the motion, all in favor. Motion passed.
- **Welcome/Introduction of Guests**
- **Approve Minutes of Last Meeting**
 - Commissioners reviewed the October 2020 minutes. Verlyn motioned to approve; Glenn seconded the motion, all in favor.
- **Review of Financial Statements & Approve Warrants**
 - Commissioners reviewed Financial Statements and signed Warrants issued reports for October 2020.
- **Client Updates**
 - Tiddaly Diddalys
 - Work in progress. Tentative end of year move-out.
 - Genaro Jimenez
 - Estimated move in date end of January 2021.
 - Suite B Office Space
 - No development.
- **Old Business**
 - Water Rights
 - No update.
 - Mattawa Dropbox Dump
 - No update.
 - Sahli Business Center
 - We received 13 RFQ's. We hope to select top three firms next meeting.



- **New Business**
 - Balance Sheet – Reconciliation 2021
 - Work in progress.
 - Wastewater Rates 2021
 - Work in progress.
 - Commercial Water Rates 2021
 - Works in progress.
 - Desert Aire Owners Association
 - Lars and Verlyn will attend community workshop meeting. 12/09/2020.
 - Personnel
 - Lorina Hernandez gave her notice of resignation. Lars will be looking for new employee.
- **Comments**
 - No public comments
- **Next Regular Commissioners Meeting: Monday, December 16th, 2020 @ 5:00pm at Port of Mattawa Office.**
- **Meeting adjourned at 5:55pm by Verlyn Coulson.**

Verlyn Coulson

Lauri Dayton

Glenn Leland