



Commissioners Meeting

Meeting Minutes for March 8th, 2021 at Port of Mattawa

Commissioners: Verlyn Coulson (present), Lauri Dayton (present), Glenn Leland (present)

Present: Lars Leland (Executive Director), Olga Sanchez (Office Manager), Daniel Martinez (Maintenance Manager), Patrick Boss (Public Affairs Manager), Darryl Piercy, Tony Acosta and Brisa Sanchez.

- **Meeting called to order at 5:05pm by Lauri Dayton.** Glenn seconded the motion, all in favor. Motion passed.
- **Welcome/Introduction of Guests**
- **Darryl Piercy** – Darryl Piercy presented his contract to the board for planning services.
- **Approve Minutes of Last Meeting**
 - Commissioners reviewed the February 2021 minutes. Glenn motioned. Verlyn seconded. All in favor.
- **Review of Financial Statement & Approve Warrants**
 - Commissioners reviewed Financial Statements and signed Warrants issued reports for February 2021. Motion to approve. Glenn motioned. Verlyn seconded. All in favor.
- **Client Updates.**
 - Tiddaly Diddalys- Half move out date June 30th.
 - Genaro Jimenez – Container was delivered and will be bringing in a shed as well.
 - Zuleima & Rodrigo- Tentative move in date Aug 1st.
 - SDZ3 – Mr. Schaut submitted his option to renew his lease.
- **Old Business**
 - Wastewater Expansion – Request submitted for phase 4 expansion with WA State Government. Phase 5 has also been submitted to Federal government.
 - Commercial Water Issues - Washing/flushing.
 - Water Rights: Lars sent application to BOR for leasing land. Lars presented City/Port water agreement. Commission had no comments. Lars will forward the document to attorney for next step.
 - Balance Sheet: Reconciliation 2021 – Work in progress.
 - Wastewater Rates: 2021 – Motion to set public hearing on rates April, 12 2021. Glenn motion. Verlyn seconded. All in favor.
 - Commercial water rates – Work in progress.



- **New Business**
 - RESOLUTION 2021 – 01 Attorney presented policies for hiring contractors with the port. Commission is reviewing these policies. Verlyn motioned, Lauri seconded. All in favor.
 - RESOLUTION 2021 – 02 Surplus Equipment. Verlyn motioned, Lauri seconded. All in favor.
 - Darryl Piercy - Motion to approve planning contract. Glenn motioned, Verlyn seconded. All in motion.
 - Water right Extension - April 1, 2023. Develop water right.
 - Ground Monitoring Well No.2 – Discussed accessibility.
 - Waste Management - Working on final lease.
 - Old Fire department – Mr. Hwang offered the property to the port. Commission is interested. Lauri suggested having Meier Architects look at the property and what are possibilities. Glenn suggested having building inspector come and making a report. The commissioners would like to have a special meeting with Patrick, Darryl, Meier and discuss and go over this project.
 - Executive Director Evaluation

- **EXECUTIVE SESSION – TO DISCUSS PERFORMANCE OF EMPLOYEE**
 - Open at 7:01pm. Ended at 7:50pm.
 - Motion to raise Lars salary to \$76,000 effective 02/27/2021. Lauri motions, Verlyn seconded. Lauri and Verlyn voted in favor. Glenn abstained.

- **Public Comment-** No public comment

- **Next Regular Commissioners Meeting:** Monday, April 12th, 2021 @ 5:00pm at Port of Mattawa Office.

- **Adjournment**
 - Lauri motioned to adjourn 8:00pm. Glenn seconds. All in favor.

Commissioner No. 1, Verlyn Coulson

Commissioner No. 2, Lauri Dayton

Commissioner No. 3, Glenn Leland