



Commissioners Meeting

Meeting Minutes for June 14, 2021 at Port of Mattawa

Commissioners: Verlyn Coulson (present), Lauri Dayton (present), Glenn Leland (present)

Present: Lars Leland (Executive Director), Daniel Martinez (Maintenance Manager), Olga Sanchez (Office Manager), Patrick Boss (Public Affairs), Darryl Pierce (Planner), Philip Small (Soil Scientist)

- **Meeting called to order at 5:06pm by Lauri Dayton.** Glenn seconded the motion, all in favor. Motion passed.
- **Staff Reports**
 - **Patrick Boss-** Discussed ongoing projects. Submitted the entire request for grant to Cantwell's office and Murray's office.
 - **Darryl Pierce-**Prepared a memo, provided a list, uses of permitted/not permitted. He made a draft strategic plan for infrastructure. Industrial park how it should be utilized. Darryl will make the strategic plan and the commissioners task is to review, change.
 - **Daniel Martinez-**Provided water report. Glenn gave an example of prepaid water. Glenn and Lauri think it's a good method.
 - **Philip Small-**gave a brief review report for 2019-20. Improvement in 2019 was adding more nitrogen, finding water to dilute nitrogen, and expanding acres. Increase of water will have acreage balance out. Vineyards are very happy with water. Lars talked about a possible lease for more acreage. Lars requested that Philip, Lauri and him get together and go over the report.
- **Approve Minutes of Last Meeting**
 - Commissioners reviewed the May 2021 minutes. Lauri motioned to approve; Verlyn seconded motion, all in favor.
- **Review of Financial Statement & Approve Warrants**
 - Commissioners reviewed Financial Statements and signed Warrants issued reports for April/May 2021. Lauri asked about WW expenses. Lauri wants Lars to look into PERS account 5190 why it's so much. Lars said he will look into it and have an answer for the next meeting.
- **Client Updates**
 - **Tiddaly Diddalys-**Lauri and Lars talked to Ken and he will be out by the end of June.
 - **Genaro Jimenez-**Ken and Genaro are making an arrangement on equipment left.
 - **Zuleima & Rodrigo-**excited to start.
 - **SDZ3-**Chris recommends litigation. Did not comply with issues. Board directed Lars to follow attorneys recommendation.
 - **Waste Management-** Work in progress.



- **Grant County Sheriff**-Met with Tom Jones, will know tomorrow if they will lease. If so they will start July 1st.
- **Old Business**
 - **Wastewater Expansion** – Waiting from WA State of funds.
 - **Water Rights:City and BOR**-City meeting, Dept of Health. Everyone is on the same page. Just waiting on the Dept of Ecology.
 - **Commercial Water Rates**: Lauri wants Lars to get a policy in place.
 - **Sahli Business Center**-Schedule a workshop. 2-3 combinations, 2-3 possible clients. Lars will meet with them. Lars have Meier have a preliminary flyer updated visuals, then go to businesses.
 - **Parks and Recreation**-maybe the chamber will pay some money or WSU. Get money, improve area.
 - **Staff Evaluations**- Executive session.
- **New Business**
 - **Show & Shine Carshow Fundraiser-Hund Memorial Park**-08/28/2021-submitted to council for this Thursday. Generate money fundraise. Olga will look for sponsors for t-shirts and trophies.
 - **Notice of completion of Public Works Contract-Road T.7 SW**-accept for completion by commissioners. Ask JUB for a letter. Lauri asked Lars to check on verification. If they pass, they get a check. Prevailing wage. Glenn said pay retainage. Glenn motioned. Lauri seconded. All in favor.
- **Executive Session-start 7:07pm-7:24pm.**
- **Employee Evaluation** – Lars recommends giving Daniel Martinez a \$3.00 raise. Lars recommends giving Olga Sanchez a \$2.00 raise. Verlyn motioned. Lauri seconded. All in favor.
- **Public Comment**- No public comment
- **Next Regular Commissioners Meeting**: Monday, July 12th, 2021 @ 5:00pm at Port of Mattawa Office.
- **Meeting adjourned at 7:25pm.** Lauri called for adjournment, Glenn seconded motion, all in favor. Motion passed.



Commissioner No. 1, Verlyn Coulson

Commissioner No. 2, Lauri Dayton

Commissioner No. 3, Glenn Leland